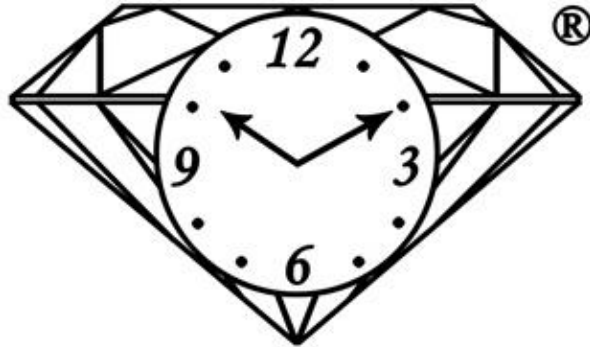


Jewelry & Watch Repair



School of New England

www.jwrschool.com

194 Buckland Hills Drive ~ Manchester, CT 06040

Email: support@jwrschool.com

Toll Free: (866) 854-4470

Application for Admission

Section 1: Applicant Information

Last Name: _____ First Name: _____

Mailing Address 1: _____

Mailing Address 2: _____

City: _____ State/Province: _____ Zip Code: _____

Country: _____

Daytime Phone: _____ Evening Phone: _____

Cell Phone: _____ E-mail Address: _____

Date of Birth (mm/dd/yyyy): _____ SSN (Last 4 Digits) _____

Section 2: School Policy

Project Completion Period: The Jewelry and Watch Repair School of New England requires that all assignments and projects be completed within the time specified in the program description. An extension may be granted upon request.

Diploma: A diploma is issued to all students who have met the requirements and standards of the school. Upon receipt of a diploma, you have the option to seek job placement assistance with us. We can point you in the direction of available jobs in the industry, and/or provide a professional reference for you. We do not guarantee any type of employment after completing this program. Please be aware that certain criminal convictions may make it difficult to find entry-level employment in this industry.

Section 3: Tuition and Fees

Application: There is a non-refundable application fee of \$50 to apply for the program of your choice. The balance of the tuition is due and payable upon receipt of your Letter of Acceptance. A separate application must be filed for each program in which you wish to enroll. You may enroll in as many or as few programs as you wish, at any time, provided you stay within the agreed upon program schedule.

Refund Policy: If you decide you no longer wish to participate in the program for which you have enrolled, you should notify us in writing or via telephone that you would like to cancel your enrollment. If we receive your request in the middle of a payment plan or before we have sent you any materials, you can request to receive a refund of the full amount paid. If we have already sent you the materials for the first lesson, you can request a 50% refund. Refunds will be processed within 3 days after we receive your request, and should be received within 14 days of being processed. If we have sent you more than one lesson, you are not eligible for a refund. The \$50 application fee is not refundable at any time.

We reserve the right to terminate your enrollment if you fail to make a payment on time, fail to return your projects for grading on time, fail to file an extension, and/or do not contact us in any of those situations. If your enrollment is terminated, you are not eligible for a refund.

International Students: Adjustments for mailing are necessary for students residing outside of the continental United States and will be calculated based on current postal rates.

Section 4: Privacy Policy

Any statements or comments you make regarding the school may be used and/or published by us as we see fit at any time, without notice to you. However, we respect your privacy and will **never** publish, sell, rent, or give away your private information including email addresses, telephone numbers, mailing addresses, financial information, or anything else pertaining to your identity. We may use first and last names and/or initials, and cities and states along with comments as demographic information.

Section 5: Program Selection

Check the program for which you are applying:

- Beginning & Intermediate Jewelry Repair -- \$900.00**
- Beginning & Intermediate Watch Repair -- \$800.00**
- Master Watchmaker -- \$800.00**
- Clock Repair -- \$800.00**
- Restringing and Engraving -- \$500.00**

Section 6: Tools and Equipment

We realize that tools are a big investment, and do our best to **include** everything you will need in the cost of tuition. Due to federal postal regulations, we cannot send hazardous materials through the regular mail system, so students will be responsible for purchasing those items at their local hardware store as described below:

Beginning and Intermediate Jewelry Repair: Butane and lighter for torch -- approximate cost \$2 - \$4

Clock Repair: Denatured alcohol cleaning solution -- approximate cost \$4 - \$8

Section 6: Payment Information

Method of Payment: The method of payment is personal check, money order or credit card.

Credit Card (Check applicable type):    

Cardholder's Name: _____

Cardholder's Address: _____

City: _____ **State/Province:** _____ **Zip Code:** _____

Country: _____ **Credit Card Number:** _____

Expiration Date: _____ **Security code from back panel:** _____

PayPal

Email Address: _____ (If different from email listed above)

Personal Check

Business Check

Check No.: _____ **Check Date:** _____

(Please make checks payable to Jewelry & Watch Repair School of N.E.)

Money Order

ACKNOWLEDGEMENT AND AUTHORIZATION

By signing below I, _____, do hereby authorize the Jewelry and Watch Repair School of New England to use the above listed financial information and charge me the amount agreed to in this document. I have read and I understand and agree to the refund policy.

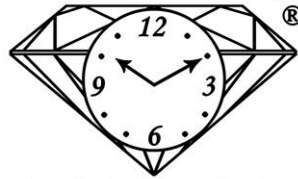
Student's signature

Date

Parent or Guardian's signature

Date

Jewelry & Watch Repair



School of New England
LIABILITY WAIVER

I acknowledge that in negligence or otherwise, the Jewelry and Watch Repair School of New England and/or any of its associates or employees shall not be liable under any circumstances for any incidental, consequential, indirect or other damages. Nor is the Jewelry and Watch Repair School of New England liable for loss of use, revenue or profit even if we have been advised of the possibility of such damages.

I acknowledge that I have read and received an entire copy of the Jewelry and Watch Repair School of New England Program Catalog and that I understand all policies and procedures set forth within, including but not limited to refund, cancellation, termination, and complaint policies.

I also acknowledge that using the tools and equipment of the jewelry and watch trade can present a hazard, which may cause severe personal injury, death or property damage. The liability waiver shall also apply if or when the tools and equipment are damaged by accident, misuse or abuse, or are modified in any way.

During the program of study, students will be exposed to various instruments, equipment and chemicals that may be hazardous when used for any purpose other than what was intended by the manufacturer, or explained in the instructional videos. The responsibility for the proper use of the tools and chemicals lies entirely on the student. The Jewelry and Watch Repair School of New England shall not be held liable for damage or loss.

In addition, the Jewelry & Watch Repair School of New England is not, and does not claim to be, a supplement or replacement for proper secondary education. Taking our programs and graduating them is *not* the same as attending and graduating from high school.

I have read the Liability Waiver, I am over 18 years of age, and understand this document completely.

I am under the age of 18 and understand this document completely. For safety and legal purposes, my legal guardian has cosigned this waiver.

I, _____, am the legal guardian of _____. I have read the Liability Waiver, and will uphold the responsibilities of the Liability Waiver on his/her behalf.

Student's Name

Student's Signature

Date

Legal Guardian's Name (if applicable)

Legal Guardian's Signature (if applicable)

Date